



Capitol Club Chapter Board of Directors Meeting Minutes of January 6th, 2015

Attendees (Quorum = 7):

- Board of Directors (BoD = 15): Voting directors: Pete Friesen (T), Bob Lindseth, and Bill Reed (VP).
- Via telephone: Geoff Leighton (P), Jim Taber (S), John Irza, Chopper Lamb, Donya He, Kathleen Reilly, Joel Harding and Paul Vale
- Member(s) at Large: none

President's (P) Opening Comments/Welcome Discussions (Geoff Leighton):

- President Leighton called the meeting to order at 12:00 PM at AOC headquarters. He welcomed everyone and for attending in person and via telephone. The weather was not cooperative.

Secretary's (S) BoD Historical Minutes Report (Jim Taber):

- Minutes for the December meeting were reviewed. Jim Taber proposed the minutes be accepted, it was seconded by Bob Lindseth, and the minutes were approved. For communications and transparency, the meeting minutes are posted on our CC web site: www.aoccapitolclub.com.

Treasurer's (T) Financial Report (Pete Friesen):

- For December, the CC had a total of \$36,993.93 of operating funds.
 - o Checking account balance was \$7,288.48.
 - o Money Market balance was \$6,187.62.
 - o Money Market Certificate 4/04/15 was \$10,058.47
 - o Money Market Certificate 3/08/15 was \$13,459.36
- Total expenses for December were \$2657.39 includes \$2500 payout from scholarship fund, \$135.39 to Jim Taber for December luncheon and \$22 to Bill Reed for parking.
- Total receipts for December were \$3710 includes \$3000 from AOC National for Educational Foundation and \$710 cash receipts from informational luncheons.
- Educational Foundation had operating funds of \$7787.86
- Cash on Hand totaled \$307.75
- Chopper Lamb motioned the Treasurer's Report be accepted, Pete Friesen seconded, and the Treasurer's Report was approved.

Program Committee Report (Kevin Crouse):

- Kevin was not able to make the meeting, but IO Tutorial January 20th, 2014 was confirmed by Joel Harding. The event will be taught by 4 instructors and held on the 3rd floor board room at AOC HQ. There is room for a maximum of 25 students. Joel would like the Capitol Club to provide lunch for the attendees by authorizing him to spend up to \$200 for the 25 students. Bill Reed motioned to approve Joel to spend up to \$200 for student lunches; Geoff Leighton seconded and the motion passed.
- NRL Symposium has stalled; no contact with either George or Frank.
- GTRI Technical Day – *[action]* Kathleen to contact Bob Beasley to see if we can schedule.

Awards (Joe Durso):

- Postponed update as Joe was not able to make the meeting.

Membership (Donya He):

- Donya was unable to make the meeting. Glorianne O'Neilin provided numbers to Jim Taber who provided the report: Numbers as of January 6th, 2015:
 - 901 total members: 8 new members have joined in Dec 2014. 27 people are marked for suspension and will be removed on the 10th of January.
 - Donya He has sent an email to each of the members on the suspend list (those who have email listed) to encourage them to renew for FY15.
 - Donya will send new members emails welcoming them to the Capitol Club roost.

Outreach Committee (Kathleen Reilly):

- Kathleen made reservations for the January 15th HH event at Champps and will work with Joel to update the flyer.

Newsletter (John Irza and Paul Vale):

- John updated the board that we will have at least four newsletters for the year to meet our CoY requirements.

Old Business:

- New Maple Leaf chapter president has been elected. **[action]** Geoff Leighton to reach out to explore twinning opportunities.

New Business:

- **[action]** The Air Force has issues an RFI for Future Electronic Warfare Receiver Systems. Geoff Leighton will draft an email to AOC National Exec Director, Mike Dolim requesting ways the AOC should play a role in this RFI, including operator involvement in the road mapping process. Responses are due to the Air Force by January 23rd.

A motion was made to close the meeting by Pete Friesen; it was seconded by Bill Reed, and approved by the BoD. The meeting was closed at 1:00 PM. The next CC BoD meeting is February 3rd, 2015 at AOC HQ. All BoD meetings, without classified presentations, are unclassified and open to all members.

Respectfully submitted,

Jim Taber
Secretary
Capitol Club
P. O. Box 25333
Alexandria, VA 22313