



## Capitol Club Chapter Board of Directors Meeting Minutes of May 5<sup>th</sup>, 2015

### **Attendees (Quorum = 7):**

- Board of Directors (BoD = 12): Voting directors: Geoff Leighton (P), Joe Durso, Beckett Jackson, Jim Taber (S) and Pete Friesen (T).
- Via telephone: Paul Vale, Donye He, Kevin Crouse. John Irza and Chopper Lamb
- Guest member(s): Harvey Dahlheim, Brock Sheets, Mike Dolim and Glorianne O'Neilin

### **President's (P) Opening Comments/Welcome Discussions (Geoff Leighton):**

- President Leighton called the meeting to order at 12:03 PM at AOC headquarters. He welcomed everyone and for attending in person and via telephone.

### **Secretary's (S) BoD Historical Minutes Report (Jim Taber):**

- Minutes for the April meeting were reviewed. Jim Taber motioned that the minutes be accepted, it was seconded by Joe Durso, and the minutes were approved. For communications and transparency, the meeting minutes are posted on our CC web site: [www.dccapitolclub.com](http://www.dccapitolclub.com).

### **Treasurer's (T) Financial Report (Pete Friesen):**

- For April, the CC had a total of \$36987.42 of operating funds.
  - o Checking account balance was \$4724.19
  - o Money Market balance was \$3223.23
  - o Money Market Certificate 4/04/15 was \$10080.31
  - o Money Market Certificate 3/08/15 was \$13506.74
- Total expenses for April \$0.00.
- Total receipts for April were \$250.00 from the Corvus Group.
- Educational Foundation had operating funds of \$5538.78.
- Cash on Hand totaled \$132.75
- Jim Taber motioned the Treasurer's Report be accepted, Joe Durso seconded, and the Treasurer's Report was approved.
- Joe Durso motioned to reimburse Jim Taber for the expenses associated with the April and May BoD lunch from Monterey's Pizza, Kevin Crouse seconded and the motion passed.

### **Program Committee Report (Kevin Crouse):**

- The COL Carmine Cicalese luncheon is tentatively scheduled for June 17th at Schafer TMD.
- No update yet on the GTRI symposium
- Jim Taber has two potential speakers for June which Kevin is looking to schedule
- Need to get an update from Bill Reed (VP) for CoY progress. June 30<sup>th</sup> is the FY-end. It is believed that we need two more conferences to meet CoY program requirements. **[action]** Kevin will speak to Joel about a ½ day IO Conference. The second conference could be a speaker at the next BoD meeting.

### **Awards (Joe Durso):**

- Joe reported that three national award nominations have been submitted and acknowledged received.

### **Membership (Donya He):**

- Numbers as of May 5<sup>th</sup>, 2015:
  - 967 total members (up 37 from last month)

- Donya sent an email to each of the members on the suspend list (those who have email listed) to encourage them to renew for FY15.
- Donya sent new members emails welcoming them to the Capitol Club roost.

#### **Scholarship Committee (Jim Taber):**

- No applications have been received for the summer award. Jim will work with Virginia Tech for the fall award to be granted at the Holiday party.

#### **Newsletter (John Irza and Paul Vale):**

- May Crow Call newsletter will be published on June 1<sup>st</sup> and will cover activities of the past quarter.
- John Irza suggested putting our sponsor's logos in the newsletter as a way of recognizing and promoting our financial supporters. After some brief discussion, all voting members were in favor of placing the logos in the quarterly Crow Call.

#### **Outreach Committee (Kathleen Reilly):**

- Kathleen was not able to attend the meeting.
- Next scheduled Thirsty Third Thursday is May 21<sup>st</sup>, but details are sketchy.

#### **Old Business:**

- Geoff thanked Beckett for his contributions to the new CapClub website. Beckett was instrumental in the design, layout and implementation of the new website and has helped give the new site a more modern look that is easily managed by designated members. Beckett is relocating to the Chicago area while his wife attends B-school at University of Chicago. After his wife graduates summa cum laude, Beckett plans on retiring from Boeing and taking up Ultimate Frisbee by day and rooting for the cubs by night.

#### **New Business:**

- Elections. *[action]* Paul Vale has graciously agreed to be the Elections Chair and to create a Nomination Committee. The following is a summary of our President and Board Member status. We need to get word out to our members announcing the open position:
  - Thanks to Vice President Reed, he has duly noted that :
    - a. We need to elect a new chapter President this year. Our bylaws also state that the President is elected for one two-year term, and is only supposed to hold one two-year term unless there are no candidates for President. El Presidente Leighton has been leading our wayward flock for nearly 4 years. Per our bylaws we must elect a new President.
    - b. We have 4 Board positions to fill: President, Past President, Treasurer and Programs Chair
  - We need to establish an election committee to get names of candidates so we can have the election in June or July. We need a minimum of three people, but four or five would be better. Need a concerted effort to get people on the ballot!
  - If we can get the new folks in place in August then they get the benefit of developing the calendar for the year and getting into their new positions before the year really starts in September. We should try to get a month overlap of Board members so it is an easier transition. In past administrations, the changeover (swearing in of new members) has been at the Fall Town Hall in September or October. If we're not going to do Town Halls anymore then at the first Board meeting in September or October.
  - Here is the summary of all BoD member terms:
    - 1. Kevin Crouse has finished his first three-year term. He is eligible to run for a second three-year term.

- 2. Joe Durso has completed his second three-year term and must come off the Board for one year. (He may fill an appointed position which doesn't count against a term.) He will be eligible for elections to the Board in the June 2016 elections.
- 3. Barry Fell has completed his second three-year term and has to come off the Board for one year. (He may fill an appointed position which doesn't count against a term.) He will be eligible for elections to the Board in the June 2016 elections.
- 4. Pete Friesen has finished his first three-year term. He is eligible to run for a second three-year term.
- 5. Geoff Leighton has come to the end of his 2nd term. We need to elect a new President. (This is a must. According to our bylaws a President can only serve one two-year term, unless there are no candidates for President. Geoff has had two two-year terms.) Geoff is eligible to run for office for his first three-year term on the Board.
- 6. Bob Lindseth is finishing his term as Past President and is eligible to run for office. He completes his Past President duties when Geoff finishes his term as President.
- 7. Troy Orwan was appointed by Geoff this year. He has to run for office to stay on the Board. (Or the new President can appoint him to the Board to fill any vacancy, if we have one.)
- 8. John Irza was appointed by Geoff this year. He also has to run for office to stay on the Board. (Or the new President can appoint him to the Board to fill any vacancy, if we have one.)
- 9. Paul Vale was off the Board this past year and is eligible to run for office for his first three-year term.
- Note: The only position that someone can run for is President. The Board members are elected to the Board and the President determines (in coordination with the elected Board members) what positions they will fill on the Board.
- The President can appoint Board Members to fill vacancies on the Board. The appointed Board member can only serve as long as the President that appointed him/her. To stay on the Board, the appointed member must run for office. An appointed member's time on the Board does not count against a term of office for that person.

A motion was made to close the meeting by Pete Friesen; it was seconded by Jim Taber, and approved by the BoD. The meeting was closed at 12:57 PM. The next CC BoD meeting is June 2<sup>nd</sup>, 2015 at AOC HQ. All BoD meetings, without classified presentations, are unclassified and open to all members.

Respectfully submitted,

Jim Taber  
Secretary  
Capitol Club  
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